

MINUTES

CITY OF LOS ANGELES

COLLECTIONS BOARD OF REVIEW

Wednesday, January, 30, 2019

Controller Conference Rm 350B
200 North Main Street
Los Angeles, CA 90012

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Edwin Avanesian

- 1) **Approval of the Minutes of November 7, 2018 Meeting**
ACTION: The Board unanimously approved the minutes for the November 7, 2018 meeting.

- 2) **Los Angeles Housing & Community Investment Department – LAHCID**
 - a) December 24, 2018 report requesting write off of 2,669 uncollectible invoices (1,496 owners, 1,519 unique APNs) totaling \$1,599,899.77, each account owing less than \$5,000.
ACTION: The Board unanimously approved the write off request from LAHCID to remove from its active accounts receivable, 2,669 uncollectible invoices (1,496 owners, 1,519 unique APNs) totaling \$1,599,899.77.
 - b) December 24, 2018 report requesting write off of 158 uncollectible invoices (22 owners, 35 unique APNs) totaling \$149,957.00, each account owing \$5,000 or more.
ACTION: The Board unanimously recommends the City Council approves the write off request from LAHCID to remove from its active accounts receivable, 158 accounts totaling \$149,957.00.

- 3) **Department of Building and Safety – LADBS**
December 28, 2018, report requesting write-off of 54 uncollectible accounts receivable totaling \$423,498.36, representing invoice amounts equal to \$5,000 or greater.
ACTION: The Board unanimously recommends that the City Council approve the write-off of 54 uncollectible accounts totaling \$423,498.36, representing invoice amounts equal to \$5,000 or more.

4) **Public Comments**
None

5) **Next Regular Meeting**
The next scheduled meeting of the Collections Board of Review will be held on
Wednesday, April 24, 2019.

6) **Adjourned**
9:20 a.m.