

MINUTES

CITY OF LOS ANGELES

COLLECTIONS BOARD OF REVIEW

Wednesday, April 24, 2019

Controller Conference Rm 350B
200 North Main Street
Los Angeles, CA 90012

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Edwin Avanesian

1) **Approval of the Minutes of January 30, 2019**

The board unanimously approved the January 30, 2019 minutes.

2) **Los Angeles Police Department– LAPD**

a) December 11, 2018 report requesting write off of 1,214 invoices (1,003 accounts) totaling \$355,628.80, each account owing less than \$5,000.

ACTION: The Board unanimously approved the write off request from LAPD to remove from its active accounts receivable, 1,214 invoices totaling \$355,628.80.

3) **Los Angeles Department of Building and Safety (LADBS)**

a) March 22, 2019 report requesting write off of 1,039 accounts totaling \$688,674.26, each account owing less than \$5,000.

ACTION: The Board unanimously approved the write off request from LADBS to remove from its active accounts receivable, 1,039 accounts (946 invoices) totaling \$688,674.26.

4) **Los Angeles Planning Department (Planning)**

a) March 18, 2019 report requesting write off of 89 invoices (62 accounts) totaling \$54,046.81, each account owing less than \$5,000.

ACTION: The Board unanimously approves the request from Planning to remove from its active accounts receivable 89 invoices (62 accounts) totaling \$54,046.81, representing accounts owing less than \$5,000.

b) March 18, 2019 report requesting write off of 6 invoices (2 accounts) totaling \$13,018.21, each account owing \$5,000 or more.

ACTION: The Board unanimously recommended that the City Council approve the request from Planning to remove from its active accounts 6 invoices (2 accounts) totaling \$13,018.21, each account owing \$5,000 or more.

5) **Los Angeles Fire Department (LAFD)**

a) March 19, 2019 report requesting write off of 17,957 emergency ambulance charge accounts totaling \$19,543,128.05, each account owing less than \$5,000.

ACTION: The Board unanimously approved the request from LAFD to remove from its active accounts receivable 17,957 accounts totaling \$19,543,128.05, representing accounts owing less than \$5,000.

b) March 19, 2019 report requesting write off of 447 brush initial inspection charge accounts totaling \$31,146.60, each account owing less than \$5,000.

ACTION: The Board unanimously approved the request from LAFD to remove from its active accounts receivable 447 accounts totaling \$31,146.60, representing accounts owing less than \$5,000.

c) March 19, 2019 report requesting write off of 399 Certified Unified Program Agency (CUPA) invoices totaling \$206,028.90, each account owing less than \$5,000.

ACTION: The Board unanimously approved the request from LAFD to remove from its active accounts receivable 399 accounts totaling \$206,028.90, representing accounts owing less than \$5,000.

6) **Housing + Community Investment Department of Los Angeles (HCIDLA)**

a) March 19, 2019 report requesting write off of 9,060 invoices (4,816 owners, 5,013 unique APNs) totaling \$2,653,143.18, each account owing less than \$5,000.

ACTION: The Board unanimously approved the request from HCIDLA to write-off of 9,060 invoices totaling \$2,653,143.18, representing accounts owing less than \$5,000.

- b) March 19, 2019 report requesting write off of 255 invoices (87 owners, 144 unique APNs) totaling \$1,220,276.90, each account owing \$5,000 or more.

ACTION: The Board unanimously recommended that the City Council approve the request from HCIDLA to write-off of 255 invoices totaling \$1,220,276.90, each account owing \$5,000 or more.

7) **Public Comments**

None

8) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, July 31, 2019.

9) **Adjourned**

9:33 a.m.