

**MINUTES**  
**CITY OF LOS ANGELES**  
**COLLECTIONS BOARD OF REVIEW**

**Wednesday, July 28, 2021**

**Via Google Meets**

**MEMBERS PRESENT**

**Shane Min, Chair**  
**Melissa Krance**  
**Andrew Kaplan**

1) **Approval of the Minutes - April 28, 2021**

The Board unanimously approved the April 28, 2021 meeting minutes.

2) **Los Angeles Department of Building and Safety (LADBS)**

April 21, 2021 report requesting the write-off of 27 uncollectible invoices for 9 customer accounts with fees totaling \$125,022.09, each owner owing more than \$5,000.00.

**ACTION:** The Board unanimously recommends that City Council approve the write-off request from LADBS to remove from its active accounts 27 uncollectable invoices (9 customer accounts) for fees totaling \$125,022.09.

3) **Los Angeles Housing + Community Investment Department (HCIDLA)**

June 28, 2021 report requesting the write-off of 104 uncollectible invoices for 101 owners of 101 property (APNs) accounts with fees totaling \$2,137,868.30, each owner owing more than \$5,000.00

**ACTION:** The Board unanimously recommends that City Council approve the write-off request from HCIDLA to remove from its active account receivables, 104 uncollectible invoices (101 owners, 101 APNs) for fees totaling \$2,137,868.30.

June 28, 2021 report requesting the write-off of 161 uncollectible invoices for 146 owners of 147 property (APNs) accounts with fees totaling \$165,888.08, each owner owing less than \$5,000.00.

**ACTION:** The Board unanimously approve the write-off request from HCIDLA to remove from its active account receivables, 161 uncollectible invoices (146 owners, 147 APNs) for fees totaling \$165,888.08.

4) **Public Comments**

None

5) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, October 27, 2021.

6) **Adjourned**

9:36 a.m.