

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, October 28, 2020

Via Google Meets

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Andrew Kaplan

1) **Approval of the Minutes of July 29, 2020**

The Board unanimously approved the July 29, 2020 minutes.

2) **Los Angeles Housing + Community Investment Department (HCIDLA)**

September 17, 2020 report requesting the write-off of 108 uncollectible invoices (19 owners of 50 APNs) for fees totaling \$137,239.37, each account owing more than \$5,000.00.

ACTION: The Board unanimously recommends that City Council approve the write-off request from HCIDLA to remove from its active accounts receivables, 108 uncollectible invoices (19 owners, 50 APNs) for fees totaling \$137,239.37.

3) **Los Angeles Department of Building and Safety (LADBS)**

September 25, 2020 report requesting the write-off of 37 uncollectable invoices (11 customer accounts) for fees totaling \$173,070.14, each account owing more than \$5,000.00.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LADBS to remove from its active accounts 37 uncollectable invoices (11 customer accounts) for fees totaling \$173,070.14.

4) **Los Angeles Fire Department (LAFD)**

a) September 17, 2020 report requesting the write-off of 464 uncollectable invoices (462 accounts) for fees totaling \$250,942.96, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LAFD to remove from its active account 464 uncollectable invoices (462 accounts) for fees totaling \$250,942.96.

- b) September 17, 2020 report requesting the write-off of 7,906 uncollectable invoices for fees totaling \$423,478.64, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LAFD to remove from its active account 7,906 uncollectable invoices for fee totaling \$423,478.64.

- c) September 17, 2020 report requesting to write-off 52,096 uncollectable invoices for fees totaling \$54,882,840.28, each account owing less than \$5000.00.

ACTION: The Board unanimously approved the write-off request from LAFD to remove from its active account 52,096 uncollectable invoices for fees totaling \$54,882,840.28.

5) **Los Angeles Police Department (LAPD)**

September 15, 2020 report requesting the write-off of 3,849 uncollectable invoices (2,943 accounts) totaling \$1,095,723.29, each account owing less than \$5000.00.

ACTION: LAPD presented revised totals for the report submitted on September 15, 2020. The Board accepted the revised totals of 3,835 uncollectable invoices (2,934 accounts) for fees totaling \$1,090,883.29. The Board unanimously approved the revised write-off request from LAPD to remove from its active account 3,835 uncollectable invoices (2,934 accounts) totaling \$1,090,883.29.

6) **Public Comments**

None

7) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, January 27, 2021.

8) **Adjourned**

9:36 a.m.