

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, January 27, 2021

Via Google Meets

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Andrew Kaplan

1) **Approval of the Minutes of October 28, 2020**

The Board unanimously approved the October 28, 2020 minutes.

2) **Los Angeles Housing + Community Investment Department (HCIDLA)**

December 14, 2020 report requesting the write-off of 32 uncollectible invoices (30 owners of 29 APNs) for fees totaling \$371,268.70, each account owing more than \$5,000.00.

ACTION: The Board unanimously recommends that City Council approve the write-off request from HCIDLA to remove from its active accounts receivables, 32 uncollectible invoices (30 owners, 29 APNs) for fees totaling \$371,268.70.

3) **Los Angeles Department of Building and Safety (LADBS)**

December 18, 2020 report requesting the write-off of 245 uncollectable invoices (233 customer accounts) for fees totaling \$154,568.75, each account owing less than \$5,000.00.

ACTION: The Board unanimously approve the write-off request from LADBS to remove from its active accounts 245 uncollectable invoices (233 customer accounts) for fees totaling \$154,568.75.

4) **Department of Public Works – Bureau of Sanitation (LASAN)**

November 10, 2020 report requesting write-off of 2,295 uncollectible invoices (391 inactive customer permit accounts) with fees totaling \$300,774.02, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from Department of Public Works – Bureau of Sanitation to remove from its active accounts

receivable 2,295 uncollectible invoices (391 customer permits) with fees totaling \$300,774.02.

5) **Public Comments**

None

6) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 28, 2021.

7) **Adjourned**

9:36 a.m.