

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, January 29, 2020

**Controller Conference Rm 350B
200 North Main Street
Los Angeles, CA 90012**

MEMBERS PRESENT

**Shane Min, Chair
Melissa Krance
Edwin Avnessian**

1) **Approval of the Minutes of October 30, 2019**

The Board unanimously approved the October 30, 2019 minutes.

2) **Department of Public Works – Bureau of Sanitation (LASAN)**

May 15, 2019, 2019 report requesting write-off of 2,100 accounts with fees totaling \$263,689.49, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from Department of Public Works – Bureau of Sanitation to remove from its active accounts receivable 2,100 accounts with fees totaling \$263,689.49.

3) **Los Angeles Department of Transportation (LADOT)**

a) November 15, 2019 report requesting write-off of 584,115 citations (299,993 unique plates) with fees totaling \$80,120,432.13, each unique plate owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LADOT to remove from its active accounts 584,115 citations (299,993 unique plates) with fees totaling \$80,120,432.13.

- b) November 15, 2019 report requesting the write-off of 2,438 citations (55 unique plates) with fees totaling \$305,581.44, each unique plate owing more than \$5000.00.

ACTION: The Board unanimously recommends that the City Council approve the write-off request from LADOT to remove from its active accounts 2,438 citations (55 unique plates) with fees totaling \$305,581.44.

4) **Los Angeles Housing + Community Investment Department (HCIDLA)**

- a) December 16, 2019 report requesting write-off of 56 invoices for 45 owners of 46 property (APNs) accounts with fees totaling \$22,186.00, each invoice owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from HCIDLA to remove from its active account 56 invoices for 45 owners of 46 property (APNs) accounts with fees totaling \$22,186.00.

- b) December 16, 2019 report requesting write-off of 1 invoice for 1 single property (APNs) account with a fee totaling \$6,324.72 owing more than \$5,000.00.

ACTION: The Board unanimously recommends that City Council approve the write-off request from HCIDLA to remove from its active account 1 invoice for 1 single property (APNs) account with a fee totaling \$6,324.72.

5) **Los Angeles Department of Building and Safety (LADBS)**

December 27, 2019 report requesting write-off of 3 customer accounts for fees totaling \$49,748.74, each account owing more than \$5,000.00.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LADBS to remove from its active account 3 customer accounts for fees totaling \$49,748.74.

6) **Public Comments**

None

7) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 29, 2020.

8) **Adjourned**

9:19 a.m.