1) Approval of the Minutes of July 31, 2019

The Board unanimously approved the July 31, 2019 minutes.

2) Housing + Community Investment Department of Los Angeles (HCIDLA)

a) September 16, 2019 report requesting write-off of 397 invoices (308 owners, 310 unique APNs) totaling $279,074.85, each debtor owing less than $5,000.00.

ACTION: The Board unanimously approved the write-off request from HCIDLA to remove from its active accounts receivable, 397 invoices, (308 owners, 310 unique APNs) totaling $279,074.85.

b) September 16, 2019 report requesting write-off of 10 invoices (10 owners, 10 unique APNs) totaling $199,250.69, each debtor owing more than $5,000.00.

ACTION: The Board unanimously recommended that the City Council approve the request from HCIDLA to remove from its active accounts 10 invoices (10 owners, 10 unique APNs) totaling $199,250.69, each debtor owing $5,000.00 or more.

3) Los Angeles Department of Building and Safety (LADBS)
a) September 30, 2019 report requesting write-off of 553 customer accounts for fees totaling $430,765.59, each customer account owing less than $5,000.00.

**ACTION:** The Board unanimously approved the write-off request from LADBS to remove from its active accounts 553 customer accounts for fees totaling $430,765.59, each customer account owing less than $5,000.00.

4) **Los Angeles Fire Department (LAFD)**

a) August 30, 2019 report requesting write-off of 122 uncollectable accounts for fees totaling $8,411.78, each invoice amount owing less than $5,000.00.

**ACTION:** The Board unanimously approved the write-off request from LAFD to remove from its active account 122 uncollectable charges for fees totaling $8,411.78, each invoice amount owing less than $5,000.00.

b) August 30, 2019 report requesting write-off of 14,175 uncollectable accounts for fees totaling $16,291,780.83, each invoice amount owing less than $5,000.00.

**ACTION:** The Board unanimously approved the write-off request from LAFD to remove from its active account 14,175 uncollectable accounts totaling $16,291,780.83, each invoice amount owing less than $5,000.00.

5) **Board of Public Works (BPW)**

a) October 1, 2019 report requesting write-off of 243 delinquent accounts for fees totaling $284,882.19, each account owing less than $5,000.00.

**ACTION:** The Board unanimously approved the write-off request from BPW to remove from its active account 243 delinquent accounts for fees totaling $284,882.19 each account owning less than $5,000.00.

b) October 1, 2019 report requesting write-off of 22 delinquent accounts for fees totaling $162,110.83, each account owing more than $5,000.00.

**ACTION:** The Board unanimously recommended that the City Council approve the request from BPW to remove from its active accounts 22 delinquent accounts for fees totaling $162,110.83, each account owing $5,000.00 or more.

6) **Board of Police Commissioners**

a) October 8, 2019 report requesting write-off of 4,619 delinquent invoices representing 2,486 accounts for fees totaling $1,336,191.93, each account owing less than $5,000.00.
ACTIONS: The Board unanimously approved the write-off request from the Board of Police Commissioners to remove from its active account 4,619 delinquent invoices representing the corrected account total of 3,310 accounts for fees totaling $1,336,191.93, each account owing less than $5,000.00.

7) Public Comments

None

8) Next Regular Meeting

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, January 29, 2020.

9) Adjourned

10:12 a.m.