

**MINUTES**

**SPECIAL MEETING**

**CITY OF LOS ANGELES  
COLLECTIONS BOARD OF REVIEW**

**Tuesday, August 19, 2014**

**9:00 A.M.**

**Office of the Controller, Conf Rm 350c  
200 North Main Street  
Los Angeles, CA 90012**

**MEMBERS: Shane Min, Chair  
Sharon Loudd for Monique Earl  
Fernando Campos**

1. **Approval of the Minutes for April 30, 2014 and July 30, 2014**

**ACTION:** The Board unanimously approved the Minutes for April 30, 2014 and July 30, 2014.

2. **Los Angeles Housing & Community Investment Department (HCIDLA)**

July 15, 2014 report requesting write-off of 8 uncollectible accounts receivable totaling \$57,864.37, representing invoice amounts equal to or more than \$5,000.

**ACTION:** The Board unanimously recommends that the City Council approve the request from HCIDLA to remove from its active accounts receivable, the uncollectible amount of \$57,864.37 representing 8 accounts each equal to or more than \$5,000.

3. **Los Angeles Fire Department (LAFD)**

June 18, 2014 report requesting write-off of 32,486 uncollectible accounts receivable totaling \$37,626,851.49, representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from LAFD to remove from its active accounts receivable, 32,486 invoices totaling \$37,626,851.49.

4. **Department of Building and Safety (LADBS)**

July 8, 2014 report requesting write-off of 204 uncollectible accounts receivable totaling \$86,194.65, representing invoice amounts less than \$5,000.

**Department of Building and Safety – Continued**

**ACTION:** The Board unanimously approved the request from LADBS to remove from its active accounts receivable, 204 invoices totaling \$86,194.65.

5. **Public Comment**

None

6. **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, October 29, 2014

7. **Adjourned**

11:07 a.m.