

**MINUTES**  
**CITY OF LOS ANGELES**  
**COLLECTIONS BOARD OF REVIEW**

**Wednesday, July 26, 2017**

**Controller Conference Rm 350B  
200 North Main Street  
Los Angeles, CA 90012**

**MEMBERS PRESENT**

**Shane Min, Chair  
Sharon Loudd  
Melissa Krance**

1) **Approval of the Minutes for April 26, 2017**

**ACTION:** The Board deferred approval of the minutes until the October 25, 2017 meeting.

2) **Los Angeles Housing & Community Investment Department – LAHCID**

June 20, 2017, report requesting write-off of 18,552 uncollectible accounts receivable totaling \$6,970,545.67, representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the corrected write-off request from LAHCID to remove from its active accounts receivable the uncollectible amount of \$6,618,813.58 representing 18,116 accounts less than \$5,000.

3) **Los Angeles Police Commission – LAPD**

July 6, 2017, report requesting write-off of 548 uncollectible accounts receivable totaling \$205,482.50, representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the corrected write-off request from LAPD to remove from its active accounts receivable the uncollectible amount of \$197,500.50 representing 523 accounts less than \$5,000.

4) **Public Comment**

None

5) **Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, October 25, 2017.

6) **Adjourned**

The meeting adjourned at 9:48 a.m.