MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, May 4, 2016

Office of Finance, Conference Rm 202
200 North Spring Street
Los Angeles, CA 90012

MEMBERS PRESENT
Shane Min, Chair
Wai Yee Lau
Melissa Krance

1) Approval of the Minutes for January 27, 2016

ACTION: The Board unanimously approved the minutes for January 27, 2016.

2) Department of Transportation (DOT)

April 18, 2016 report requesting write-off of 325,921 uncollectible accounts receivable totaling $42,485,553.66, representing invoice amounts less than $5,000.

ACTION: The Board unanimously approved the write-off request from the LADOT to remove from its active accounts receivable the uncollectible amount of $42,485,553.66 representing 325,921 accounts less than $5,000 per account.

3) Los Angeles Fire Department – LAFD

February 22, 2016 report requesting write-off of 24,189 uncollectible accounts receivable totaling $25,433,673.70, representing invoice amounts less than $5,000.

ACTION: The Board unanimously approved the write-off request from the LAFD to remove from its active accounts receivable the uncollectible amount of $25,433,673.70, representing 24,189 accounts less than $5,000 per account.

4) Department of Public Works – Bureau of Sanitation – PW-BOS

April 22, 2016 report requesting write-off of six (6) uncollectible accounts receivable totaling $41,915.90 representing invoice amounts equal to or greater than $5,000.
**ACTION:** The Board unanimously agreed to request the City Council to approve the request from PW-BOS to remove form its active accounts receivable six (6) uncollectible accounts totaling $41,915.90, representing 6 accounts more than or equal to $5,000 per account.

5) **Public Comment**

None

6) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, July 27, 2016.