

AGENDA

CITY OF LOS ANGELES

BOARD OF REVIEW

Wednesday January 31, 2018

9:00 A.M.

**Controller's Office
200 North Main Street, Conf. Room 350-B
Los Angeles, CA 90012**

**MEMBERS: Shane Min, Chair
Melissa Krance
Saul Romo**

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1) **Approval of the Minutes of October 25, 2017**

2) **Department of Transportation**

- a) November 22, 2017, report requesting write-off of 236,075 uncollectible accounts receivable totaling \$32,542,029.84, representing invoice amounts less than \$5,000.
- b) November 22, 2017, report requesting write-off of 375 uncollectible accounts receivable totaling \$48,379.33, representing invoice amounts equal to or more than \$5,000.

3) **Department of Building and Safety**

December 19, 2017, report requesting write-off of 49 uncollectible accounts receivable totaling \$164,780.44, representing invoice amounts equal to or more than \$5,000.

4) **Los Angeles Police Commission**

December 20, 2017, report requesting write-off of 3,733 uncollectible accounts receivable totaling \$1,142,104.25, representing invoice amounts less than \$5,000.

5) **Los Angeles Housing & Community Investment Department**

January 3, 2018, report requesting write-off of 6,780 uncollectible accounts receivable totaling \$1,896,342.18, representing invoice amounts less than \$5,000.

6) **Department of Public Works – Board of Public Works**

Presentation by Board of Public Works regarding departmental accounts receivables and collections procedures and status of outstanding accounts receivables.

7) **Department of Public Works – Bureau of Street Services**

Presentation by Bureau of Street Services regarding departmental accounts receivables and collections procedures and status of outstanding accounts receivables.

8) **Public Comments**

9) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 25, 2018.

10) **Adjourn**