1) Approval of the Minutes of October 25, 2006 and April 25, 2007

**ACTION:** Minutes Approved

2) Los Angeles Convention Center

March 21, 2007 report requesting write-off of uncollectible accounts receivables accrued interest totaling $3,709.78 representing invoice amounts less than $1,000.00.

**ACTION:** Deferred Until January 30, 2008
(No Dept. Representative Present)

3) Department of General Services

a. October 25, 2006 report requesting write-off of uncollectible accounts receivable totaling $2,087.65 representing invoice amounts less than $1,000.00.

**ACTION:** Approved for Write-Off


**ACTION:** Recommended to Council for Approval


**ACTION:** Approved for Write-Off
4) **Environmental Affairs Department**

Report dated July 23, 2007 requesting write-off of OSI returned invoices for undefined fees totaling $23,332.60 that includes penalties of $18,048.25. Of the total, $7,095.85 is for invoices less than $1,000 ($1,811.50 represents uncollected penalties) and $16,236.75 is for on penalty over $1,000.

**ACTION:** Deferred until January 30, 2008.

5) **Public Comment**

**None**

6) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, January 30, 2008 at 9:00 a.m.

7) **Adjournment**

9:33 a.m.