MINUTES
CITY OF LOS ANGELES
BOARD OF REVIEW
Emergency Meeting
Wednesday, June 6, 2012
9:00 A.M.
200 North Main Street, Room 350C
Los Angeles, CA 90012

MEMBERS PRESENT
Shane Min, Chair
Jan Zatorski
Todd Bouey

1) Approval of the Minutes of April 25, 2012

ACTION: The Board unanimously approved the Minutes of April 25, 2012.

2) Los Angeles Convention Center

May 11, 2012 report requesting write-off of four uncollectible accounts receivable totaling $4,247.01, representing invoice amounts less than $5,000.

ACTION: The Board unanimously approved the request from the LACC to remove from its active accounts receivable the uncollectible amount of $4,247.01 representing four uncollectible accounts less than $5,000 per account.

3) Public Works – Bureau of Street Services

May 30, 2012 report requesting write-off of 1,904 uncollectible accounts receivable totaling $556,216.22, representing invoice amounts less than $5,000.

ACTION: The department has withdrawn their request at this time.
4) **Los Angeles Board of Police Commissioners (LABPC) – Los Angeles Police Department (LAPD)**

May 9, 2012 report requesting write-off of 4,893 uncollectible accounts receivable totaling $2,349,150.22 representing invoice amounts less than $5,000.

**ACTION:** The Board unanimously approved the request from LABPC to remove from its active accounts receivable the uncollectible amount of $2,349,150.22, representing 4,893 uncollectible accounts less than $5,000 per account.

5) **Los Angeles Fire Department**

May 11, 2012 report requesting write-off of 14,564 uncollectible accounts receivable totaling $9,327,240.58, representing invoice amounts less than $5,000.

**ACTION:** The department has withdrawn their request at this time.

6) **Public Comments**

None

7) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, July 25, 2012.

8) **Adjourned**

10:45 a.m.