

# MINUTES

## CITY OF LOS ANGELES

### BOARD OF REVIEW

Wednesday, January 30, 2008, 9:00 A.M.

200 North Main Street, Room 350C  
Los Angeles, CA

**MEMBERS PRESENT:** Louis Benjamin, Chair  
Crista Binder  
Jeffery Whitmore

- 1) Approval of the Minutes of October 31, 2007

**ACTION: Minutes Approved**

- 2) Los Angeles Convention Center

March 21, 2007 report requesting write-off of uncollectible accounts receivables accrued interest totaling \$3,709.78 representing invoice amounts less than \$1,000.00.

**ACTION: Deferred until April 30, 2008. Board requested documentation and clarification of invoice amounts.**

- 3) Department of Building and Safety

October 22, 2007 report requesting write-off of uncollectible accounts receivables totaling \$32,081.75 representing invoice amounts less than \$1,000.00.

**ACTION: Deferred until April 30, 2008.  
(No Dept. Representative Present)**

- 4) Fire Department

- a. November 8, 2007 report requesting write-off of uncollectible accounts receivables (other than ambulance service and Certified Unified Program Agency) totaling \$60,725.30 representing invoice amounts less than \$1,000.00 for fiscal years 1989-2006.

- b. November 8, 2007 report requesting write-off of uncollectible accounts receivables (other than ambulance service) totaling \$172,273.35 representing invoice amounts greater than \$1,000.00 for fiscal years 1992, 1997-2006.
- c. November 8, 2007 report requesting write-off of uncollectible accounts receivables for Certified Unified Program Agency totaling \$250,953.23 representing invoice amounts less than \$1,000.00 for fiscal years 1998-2006.

**ACTION: Item a and c - Approved for Write-Off.  
Item b – Recommended to Council for Approval**

5) ENVIRONMENTAL AFFAIRS DEPARTMENT

July 23, 2007 report requesting authority to remove from the Department's active accounts receivable, 14 invoices totaling \$23,332.60 for uncollectible undefined fees, including penalties of \$18,048.25.

**ACTION: Deferred until April 30, 2008. Board requested documentation and clarification of invoice amounts.**

6) Public Comments

**None**

7) Next Meeting

Next scheduled meeting of the Board of Review will be held on Wednesday, April 30, 2008 at 9:00 a.m.

8) Adjournment

**10:05 a.m.**