MINUTES
CITY OF LOS ANGELES
BOARD OF REVIEW

Wednesday, January 30, 2008, 9:00 A.M.

200 North Main Street, Room 350C
Los Angeles, CA

MEMBERS PRESENT: Louis Benjamin, Chair
Crista Binder
Jeffery Whitmore

1) Approval of the Minutes of October 31, 2007

ACTION: Minutes Approved

2) Los Angeles Convention Center

March 21, 2007 report requesting write-off of uncollectible accounts receivables accrued interest totaling $3,709.78 representing invoice amounts less than $1,000.00.

ACTION: Deferred until April 30, 2008. Board requested documentation and clarification of invoice amounts.

3) Department of Building and Safety

October 22, 2007 report requesting write-off of uncollectible accounts receivables totaling $32,081.75 representing invoice amounts less than $1,000.00.

ACTION: Deferred until April 30, 2008.
(No Dept. Representative Present)

4) Fire Department

a. November 8, 2007 report requesting write-off of uncollectible accounts receivables (other than ambulance service and Certified Unified Program Agency) totaling $60,725.30 representing invoice amounts less than $1,000.00 for fiscal years 1989-2006.
b. November 8, 2007 report requesting write-off of uncollectible accounts receivables (other than ambulance service) totaling $172,273.35 representing invoice amounts greater than $1,000.00 for fiscal years 1992, 1997-2006.

c. November 8, 2007 report requesting write-off of uncollectible accounts receivables for Certified Unified Program Agency totaling $250,953.23 representing invoice amounts less than $1,000.00 for fiscal years 1998-2006.

**ACTION:** Item a and c - Approved for Write-Off.
Item b – Recommended to Council for Approval

5) **ENVIRONMENTAL AFFAIRS DEPARTMENT**

July 23, 2007 report requesting authority to remove from the Department’s active accounts receivable, 14 invoices totaling $23,332.60 for uncollectible undefined fees, including penalties of $18,048.25.

**ACTION:** Deferred until April 30, 2008. Board requested documentation and clarification of invoice amounts.

6) **Public Comments**

None

7) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, April 30, 2008 at 9:00 a.m.

8) **Adjournment**

10:05 a.m.