1) Approval of the Minutes of December 21, 2011

**ACTION:** The Board unanimously approved the Minutes of December 21, 2011.

2) Bureau of Public Works – Sanitation and the Office of Accounting

November 23, 2011 report requesting write-off of 1,248 uncollectible accounts receivable totaling $197,592.42 representing invoice amounts less than $5,000.

**ACTION:** The Board unanimously approved the request from LABPW to remove from its active accounts receivable the uncollectible amount of $197,592.42 representing invoice amounts less than $5,000.

3) Los Angeles Housing Department


   **ACTION:** The Board unanimously approved the request from the LAHD to remove from its active accounts receivable the uncollectible amount of $1,722,145.62 representing 10,396 uncollectible accounts less than $5,000.
Los Angeles Housing Department – Continued

b. December 23, 2011 report requesting write-off of 33 uncollectible accounts receivable totaling $297,448.30 representing invoice amounts equal to or more than $5,000.

**ACTION:** The Board unanimously recommends that the City Council approve the request from LAHD to remove from its active accounts receivable the uncollectible amount of $297,448.30 representing 33 accounts equal to or more than $5,000 per account.

4) **Department of Transportation**


**ACTION:** The Board unanimously approved the request from the LADOT to remove from its active accounts receivable the uncollectible amount of $39,257,201.25 representing 496,920 accounts less than $5,000.

b. November 29, 2011 report requesting write-off of 449,893 uncollectible accounts receivable totaling $37,057,917.88 representing invoice amounts less than $5,000.

**ACTION:** The Board unanimously approved the request from the LADOT to remove from its active accounts receivable the uncollectible amount of $37,057,917.88 representing 496,920 accounts less than $5,000.

5) **Public Comments**

None

6) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, July 25, 2012.

7) **Adjourned**

10:15 a.m.