

**MINUTES**

**CITY OF LOS ANGELES**

**BOARD OF REVIEW**

**Wednesday, January 25, 2012**

**9:00 A.M.**

**200 North Main Street, Room 350C**

**Los Angeles, CA 90012**

**MEMBERS PRESENT**

**Shane Min, Chair**

**Jan Zatorski**

**Evelyn Kelley**

1) **Approval of the Minutes of December 21, 2011**

**ACTION:** The Board unanimously approved the Minutes of December 21, 2011.

2) **Bureau of Public Works – Sanitation and the Office of Accounting**

November 23, 2011 report requesting write-off of 1,248 uncollectible accounts receivable totaling \$197,592.42 representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from LABPW to remove from its active accounts receivable the uncollectible amount of \$197,592.42 representing invoice amounts less than \$5,000.

3) **Los Angeles Housing Department**

a. December 23, 2011 report requesting write-off of 10,396 uncollectible accounts receivable totaling \$1,722,145.62 representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from the LAHD to remove from its active accounts receivable the uncollectible amount of \$1,722,145.62 representing 10,396 uncollectible accounts less than \$5,000.

**Los Angeles Housing Department – Continued**

- b. December 23, 2011 report requesting write-off of 33 uncollectible accounts receivable totaling \$297,448.30 representing invoice amounts equal to or more than \$5,000.

**ACTION:** The Board unanimously recommends that the City Council approve the request from LAHD to remove from its active accounts receivable the uncollectible amount of \$297,448.30 representing 33 accounts equal to or more than \$5,000 per account.

4) **Department of Transportation**

- a. November 29, 2011 report requesting write-off of 496,920 uncollectible accounts receivable totaling \$39,257,201.25 representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from the LADOT to remove from its active accounts receivable the uncollectible amount of \$39,257,201.25 representing 496,920 accounts less than \$5,000.

- b. November 29, 2011 report requesting write-off of 449,893 uncollectible accounts receivable totaling \$37,057,917.88 representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from the LADOT to remove from its active accounts receivable the uncollectible amount of \$37,057,917.88 representing 496,920 accounts less than \$5,000.

5) **Public Comments**

None

6) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, July 25, 2012.

7) **Adjourned**

10:15 a.m.