

# AGENDA

## CITY OF LOS ANGELES

### COLLECTIONS BOARD OF REVIEW

Wednesday, October 25, 2017, 9:00 A.M.

Office of the Controller  
200 North Main Street, Conf. Room 350B  
Los Angeles, CA 90012

**MEMBERS:** Shane Min, Chair  
Melissa Krance  
Saul Romo

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1) **Approval of the Minutes of April 26, 2017 and July 26, 2017**

2) **Board of Public Works – Bureau of Sanitation (BPW-SAN)**

August 18, 2017, report requesting write-off of 481 uncollectible accounts receivable totaling \$67,685.85, representing invoice amounts less than \$5,000.

3) **Los Angeles Housing and Community Investment Department (LAHCID)**

October 2, 2017, report requesting write-off of 2,364 uncollectible accounts receivable totaling \$1,172,699.64, representing invoice amounts less than \$5,000.

4) **Department of Building and Safety (LADBS)**

September 29, 2017, report requesting write-off of 440 uncollectible accounts receivable totaling \$454,215.72, representing invoice amounts less than \$5,000.

5) **Los Angeles Fire Department (LAFD)**

- a) October 3, 2017, report requesting write-off of 25,990 uncollectible accounts receivable totaling \$27,427,622.16, representing invoice amounts less than \$5,000.

**LAFD Continued**

- b) October 3, 2017, report requesting write-off of 159 uncollectible accounts receivable totaling \$42,020.64, representing invoice amounts less than \$5,000.
- c) October 3, 2017, report requesting write-off of 360 uncollectible accounts receivable totaling \$175,933.11, representing invoice amounts less than \$5,000.
- d) October 3, 2017, report requesting write-off of five (5) uncollectible accounts receivable totaling \$5,685.81, representing invoice amounts greater than or equal to \$5,000.

6) **Submittal of Departmental Updates to the Board**

7) **Public Comments**

8) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, January 31, 2018.

9) **Adjourn**