

MINUTES

CITY OF LOS ANGELES

BOARD OF REVIEW

Wednesday, October 26, 2011

9:00 A.M.

**200 North Main Street, Room 350C
Los Angeles, CA 90012**

MEMBERS PRESENT

**Shane Min, Chair
Jan Zatorski
Jeffery Whitmore**

1) **Approval of the Minutes of July 27 2011**

ACTION: The Board unanimously approved the Minutes of July 27, 2011.

2) **Los Angeles Housing Department (LAHD)**

- a. October 5, 2011 report requesting write-off of 20,262 uncollectible accounts receivable totaling \$4,906,752.55 representing invoice amounts less than \$5,000.

ACTION: the Board unanimously approved the request from the LAHD to remove from its active accounts receivable the uncollectible amount of \$4,906,752.55 representing 20,262 accounts less than \$5,000 per account.

- b. October 5, 2011 report requesting write-off of 40 uncollectible accounts receivable totaling \$348,664.69 representing invoice amounts equal to or more than \$5,000.

ACTION: There was no decision on this item as LAHD has withdrawn it from consideration.

Los Angeles Fire Department (LAFD)

- a. September 21, 2011 report requesting write-off of 148,174 uncollectible (emergency ambulance charges) accounts receivable totaling \$107,649,033.12 representing invoice amounts less than \$5,000.

ACTION: The Board has deferred the matter until the new policies and procedures to evaluate accounts covered under HIPAA can be put in place.

- b. September 21, 2011 report requesting write-off of 2,294 uncollectible (fees and permits) accounts receivable totaling \$1,019,580.68 representing invoice amounts less than \$5,000.

ACTION: The Board unanimously approved the write off request from LAFD to remove from its active accounts receivable the uncollectible amount \$1,019,580.68 representing 2,294 accounts less than \$5,000.

- c. September 21, 2011 report requesting write-off of five uncollectible (fees) accounts receivable totaling \$49,620.45 representing invoice amounts equal to or more than \$5,000.

ACTION: The Board unanimously recommends that the City Council approve the write off request from LAFD to remove from its active accounts receivables, five uncollectible accounts receivables totaling \$49,620.45.

3) Public Comments

None

4) Next Meeting

Next scheduled meeting of the Board of Review will be held on Wednesday, October 26, 2011.

5) Adjourned

9:56 a.m.