

**MINUTES**

**CITY OF LOS ANGELES**

**BOARD OF REVIEW**

**Emergency Meeting**

**Wednesday, June 6, 2012**

**9:00 A.M.**

**200 North Main Street, Room 350C  
Los Angeles, CA 90012**

**MEMBERS PRESENT**

**Shane Min, Chair  
Jan Zatorski  
Todd Bouey**

1) **Approval of the Minutes of April 25, 2012**

**ACTION:** The Board unanimously approved the Minutes of April 25, 2012.

2) **Los Angeles Convention Center**

May 11, 2012 report requesting write-off of four uncollectible accounts receivable totaling \$4,247.01, representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from the LACC to remove from its active accounts receivable the uncollectible amount of \$4,247.01 representing four uncollectible accounts less than \$5,000 per account.

3) **Public Works – Bureau of Street Services**

May 30, 2012 report requesting write-off of 1,904 uncollectible accounts receivable totaling \$556,216.22, representing invoice amounts less than \$5,000.

**ACTION:** The department has withdrawn their request at this time.

4) **Los Angeles Board of Police Commissioners (LABPC) – Los Angeles Police Department (LAPD)**

May 9, 2012 report requesting write-off of 4,893 uncollectible accounts receivable totaling \$2,349,150.22 representing invoice amounts less than \$5,000.

**ACTION:** The Board unanimously approved the request from LABPC to remove from its active accounts receivable the uncollectible amount of \$2,349,150.22, representing 4,893 uncollectible accounts less than \$5,000 per account.

5) **Los Angeles Fire Department**

May 11, 2012 report requesting write-off of 14,564 uncollectible accounts receivable totaling \$9,327,240.58, representing invoice amounts less than \$5,000.

**ACTION:** The department has withdrawn their request at this time.

6) **Public Comments**

None

7) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, July 25, 2012.

8) **Adjourned**

10:45 a.m.