

MINUTES

CITY OF LOS ANGELES

BOARD OF REVIEW

Wednesday, April 25, 2012

9:00 A.M.

**200 North Main Street, Room 350C
Los Angeles, CA 90012**

MEMBERS PRESENT

**Shane Min, Chair
Jan Zatorski
Todd Bouey**

1) **Approval of the Minutes of January 25, 2012**

ACTION: The Board unanimously approved the Minutes of January 25, 2012.

2) **Los Angeles Housing Department**

- a. April 2, 2012 report requesting write-off of 22,236 uncollectible accounts receivable totaling \$5,684,954.87, representing invoice amounts less than \$5,000.

ACTION: The Board unanimously approved the request from the LAHD to remove from its active accounts receivable the uncollectible amount of \$5,684,954.87 representing 22,236 uncollectible accounts less than \$5,000 per account.

- b. April 2, 2012 report requesting write-off of 40 uncollectible accounts receivable totaling \$368,588.98 representing invoice amounts equal to \$5,000 or more.

ACTION: The Board unanimously recommends that the City Council approve the request from the LAHD to remove from its active accounts receivable the uncollectible amount of \$368,588.98 representing 40 accounts equal to \$5,000 or more per account.

3) **Department of Transportation**

March 16, 2012 report requesting write-off of 997,538 uncollectible accounts receivable totaling \$111,105,589.44, representing invoice amounts less than \$5,000.

ACTION: The Board unanimously approved the request from the LADOT to remove from its active accounts receivable the uncollectible amount of \$111,105,589.44 representing 997,538 accounts less than \$5,000 per account

4) **Los Angeles Fire Department**

March 22, 2012 report requesting write-off of 31,593 uncollectible accounts receivable totaling \$11,499,277.72, representing invoice amounts less than \$5,000.

ACTION: The Board unanimously approved the request from the LAFD to remove from its active accounts receivable the uncollectible amount of \$11,499,277.72 representing 31,593 accounts less than \$5,000 per account. LAFD will provide the Board with a follow up report of the accounts written off by LAFD based on these findings.

5) **Public Comments**

None

6) **Next Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, July 25, 2012.

7) **Adjourned**

10:10 a.m.