

# AGENDA

## CITY OF LOS ANGELES

### BOARD OF REVIEW

Wednesday, January 30, 2013

9:00 a.m.

200 North Main Street, Room 350C  
Los Angeles, CA 90012

**MEMBERS: Shane Min, Chair  
Jan Zatorski  
Todd Bouey**

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1) **Approval of the Minutes of October 31, 2012**

2) **Department of Building and Safety**

- a. October 3, 2012 report requesting write-off of 18 uncollectible accounts receivable totaling \$223,903.41, representing invoice amounts \$5,000 or more.
- b. October 4, 2012 report requesting write-off of 45 uncollectible accounts receivable totaling \$8,844.56, representing invoice amounts less than \$5,000.

3) **Los Angeles Housing Department**

- a. January 11, 2013 report requesting write-off of 1,222 uncollectible accounts receivable totaling \$502,306.79, representing invoice amounts less than \$5,000.
- b. January 11, 2013 report requesting write-off of 7 uncollectible accounts receivable totaling \$84,981.42, representing invoice amounts \$5,000 or more.

4) **Public Works Bureau of Sanitation**

- a. Request write-off of 721 uncollectible accounts receivable totaling \$85,663.90, representing invoice amounts less than \$5,000. This item is subject to approval by the Board of Public Works Commissioners prior to the Board of Review meeting.
- b. Request write-off of five (5) uncollectible accounts receivable totaling \$34,023.89, representing invoice amounts \$5,000 or more. This item is subject to approval by the Board of Public Works Commissioners prior to the Board of Review meeting.

5) **Los Angeles Convention Center**

- a. January 14, 2013 report requesting write-off of 16 uncollectible accounts receivable totaling \$14,906.81, representing invoice amounts less than \$5,000
- b. January 14, 2013 report requesting write-off of two (2) uncollectible accounts receivable totaling \$19,629.80, representing invoice amounts \$5,000 or more.

6) **Los Angeles Department of Transportation**

January 8, 2013 report requesting write-off of 190,552 uncollectible accounts receivable totaling \$21,100,652.17, representing invoice amounts less than \$5,000.

7) **Los Angeles Fire Department**

October 9, 2012 report requesting write-off of 13,443 uncollectible accounts receivable totaling \$10,625,778, representing invoice amounts less than \$5,000.

8) **Board Discussion**

Memo dated January 25, 2013 from the Office of Finance on the potential to collect Public Works, Office of Accounting accounts valued at \$5,000 or more submitted for write-off.

9) **Public Comments**

10) **Next Regular Meeting**

Next scheduled meeting of the Board of Review will be held on Wednesday, April 24, 2013.

11) **Adjournment**